



Health and Safety Inspection and Auditing

1 Day

Health and Safety inspections and auditing tools are crucial to the development of safety management systems to demonstrate continuous improvement and serve as inter-business benchmarking.

Line Business Services auditing promotes the integration of risk control into organisational culture. Utilising your own format or our package, audits conducted using a formalised systematic approach will identify risk exposures, provide an opportunity to specify risk reductions and help to structure long term continuous improvements.

Designed for

All levels of staff with specific responsibilities for conducting routine inspections or audits.

Objectives

On completion of the course delegates will:

- understand the difference between the relevant importance of inspections, safety sampling and audits
- recognise the growing legal duties for corporate risk reporting
- be able to plan an inspection or audit
- be able to produce an inspection and audit report

Content

Legislation

What the law requires and the impact of specific regulations

Planning

Examine pre-audit routines and the importance of policies and procedures

Audit Plans and Check Lists

How to produce an audit plan and inspection checklist

Practical Auditing

How to conduct an audit from information gathering to analysis and decision making

Understanding Risk

What is risk? - the cost / risk balance

Control Strategy

The short term improvement versus the long term sustainable risk improvement

Method

The course is designed to encourage participation using discussion and syndicate exercises.

Note: This course can be tailored to meet your exact needs. For further information or to obtain a quotation contact Line Business Services Ltd on 0117 986 2194